



ARAPAHOE COUNTY
COLORADO'S FIRST

BOARD SUMMARY REPORT

Date: October 25, 2019

To: Board of County Commissioners

Through: Tyler S. Brown, Sheriff

From: Jon Takayama, Human Resources Manager

Subject: Agreement for Services between Arapahoe County Sheriff's Office and Colorado Occupational Medical Partners

Direction/Information

The purpose of this Board Summary Report is to inform the Board of County Commissioners of the pending contract with Colorado Occupational Medical Partners and to request the Board of County Commissioners to authorize the Sheriff to sign the contract and any and all extensions and amendments.

Request and Recommendation

The Sheriff's Office requests the Board of County Commissioners to authorize the Sheriff to sign the Agreement for Services relating to physical examinations for employment for potential and existing Sheriff Employees and the Arapahoe County Sheriff to sign any amendments and subsequent extensions between Arapahoe County and Colorado Occupational Medical Partners.

Background

Colorado Occupational Medical Partners will be the primary contractor for Physical Examinations and was awarded Request for Proposal 19-32.

Links to Align Arapahoe

The Agreement with Colorado Occupational Medical Partners helps ensure best hiring practices as well as the safety of the Sheriff's Office personnel and the community at large.

Discussion

The Arapahoe County Sheriff's Office requires fitness for duty physical examinations prior to employment as well as Department of Transportation testing, employee examinations, fitness for duty, drug and alcohol testing, and various other types of examinations.

Alternatives

If the Board of County Commissioners decides not to approve this Agreement, the Sheriff's Office would not have a contract in place to verify fitness of future and current employees.

BoCC Drop-In Item, [Date of Study Session]

Fiscal Impact

The cost for the examinations will be paid out of the Sheriff's Office 2019-2020 Operating Budget.

Concurrence

The Sheriff's Office Administration and Support Services Bureau are in full support of this request.

Attorney Comments

Reviewed By

Olga Fajaros, Sheriff's Finance Manager
Jon Takayama, Human Resources Manager
Robert Stef, Support Services Bureau Chief
Tyler Brown, Sheriff
County Attorney