Arapahoe County Clerk and Recorder streamlines recording process

New software system better supports property recording, indexing

Littleton --- The Recording Division of the Arapahoe County Clerk and Recorder’s Office has upgraded its recording system by launching the Aptitude Solutions’ Software Suite.

This new software system, which includes the OnCore Recording Platform, better supports high-volume property recordings and further automates and streamlines land recording and indexing in the Clerk and Recorder’s Office.

“I am excited about the new system and the benefits it provided our citizens,” said Nancy A. Doty, Arapahoe County Clerk and Recorder. “It allows our staff to be more productive in today’s busy world, and the public now has extended services available to them through eRecording, eCommerce and increased internet services.”

Along with the streamlined process for Clerk and Recorder staff, the system allows couples to submit marriage application information from home or at the Clerk’s Office to help expedite the time needed to process their request.

For recorded documents, automated indexing uses Optical Character Recognition technology to capture index data directly from scanned documents and seamlessly inputs the pertinent field information in OnCore. Sensitive data such as social security numbers and driver’s license numbers are automatically removed from the public record using the auto-redact software. The new service also allows citizens to search and purchase document copies online.

The Recording Division of the Clerk and Recorder’s Office is the official keeper of real estate records, as well as processing passport applications and issuing marriage licenses. The staff of 13 dedicated employees provides exceptional customer service to the residents of Arapahoe County. To learn more about the Recording Division and the Clerk and Recorder’s Office please visit the website at www.co.arapahoe.co.us or e-mail the Clerk and Recorder at clerk@co.arapahoe.co.us.

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