

## SUBDIVISION DEVELOPMENT PLAN CHECKLIST

(Combination Referral Process)



This checklist will help to assure that your submitted plan is consistent with Arapahoe County Regulations. On the attached checklist, please check the box when the requirement has been met. When all items are complete, please read and sign the checklist at the bottom, and submit it with your application and submittal materials.

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A **Subdivision Development Plan** (SDP) is required for all development on vacant land governed by straight zoning, as well as with all final plats not included within the boundaries of a planned unit development (PUD). An SDP shall also be required for additions to buildings that are equal to or exceed 50% of the original structure. Single family detached development is excluded from these requirements.



### Public Works and Development

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## SUBDIVISION DEVELOPMENT PLAN CHECKLIST

Please check off the following items to assure your application is complete.

Applicant

Staff

		Project name, type of proposal, legal description of the Plan's land area, date of the drawing, scale, north arrow, and existing zoning of the site. Each sheet shall have the case number at the bottom left hand corner that reads, "Case No. "XX-XXX."
		Vicinity map with north arrow (scale of 1" = 2,000' preferred) with an emphasis on the major roadway network within one (1) mile of the proposal.
		The geographic location, dimensions, maximum heights and gross floor area of all existing and proposed structure(s), the use(s) to be contained within, and the location of entrances and loading points/service areas.
		Chart comparing all of the regulations and requirements of the proposed Subdivision Development Plan with those of these Regulations regarding the proposed use(s), building heights, gross floor area, residential density, gross floor area ratios, setbacks, open space, parking ratios, etc.
		Existing and proposed finished grade topography at two foot (2') contours or less, tied to a datum acceptable to the County.
		All proposed curb cut and driveway locations and dimensions, off-street parking locations, dimensions and total numbers by type (full size, compact, handicap, etc.), and types of surfacing, such as asphalt paving, concrete, gravel, etc.
		Location(s) and dimension(s) of all existing access points on adjacent properties and across the street.
		Public and private utility service lines and/or main lines with appurtenances, and location(s) and dimension(s) of all existing/proposed easements.
		All walks, open and recreation areas, with a description of these improvements.
		Location of outdoor trash receptacle systems.
		Provision for access by emergency vehicles.
		Location and dimension and surface treatment of drainage easements, volume capacity of all drainage ponds, and the size of the outlet restrictor.
		An illustrative landscape plan showing locations and general types of all proposed landscaping materials, including fences, walls, planters and any other landscaping features.

		A signage plan describing and illustrating the size, location, type and material of all signs.
		Location, type and height of lighting devices in accordance with Arapahoe County regulations.
		Representative architectural elevations of all sides of proposed structures which show building heights, colors and general textures of materials to be used on the exterior of the proposed buildings.
		All Standard Notes and Certifications required by the Arapahoe County Attorney shall be included on the plan. Any modifications to these notes or proposed non-standard notes must be approved by the County Attorney. All Standard Notes not meeting these specifications shall be removed.

I \_\_\_\_\_ state that the above submittal requirements have been provided in completion of the requirements for submission as required by Arapahoe County, and that all documents provided have been submitted in accordance with the requirements and guidelines of Arapahoe County Government.

I also understand that submitting erroneous information or an incomplete submittal may delay the processing of my application.

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Signature

\_\_\_\_\_

Date