

SUBDIVISION EXEMPTION PLAN CHECKLIST



This checklist will help to assure that your submitted plan is consistent with Arapahoe County Regulations. On the attached checklist, please check the box when the requirement has been met. When all items are complete, please read and sign the checklist at the bottom, and submit it with your application and submittal materials.

Subdivision Exemptions establish criteria and a review process whereby the Board of County Commissioners may grant Exemptions from the definition of the terms “subdivision” and “subdivided land” for any division of land if the Board determines that such a division is not within the purpose of Article 28, Title 30 of the Colorado Revised Statutes.



Public Works and Development

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SUBDIVISION EXEMPTION PLAN CHECKLIST

Please check off the following items to assure your application is complete.

Applicant

Staff

		The title of the Subdivision Exemption shall be located at the top of each sheet. On each sheet a subtitle, in smaller lettering, shall indicate the quarter (1/4) section(s), section(s), Township and Range in which the Subdivision Exemption is located. The name of the county and the state shall be included in the subtitle.
		Each sheet of the Subdivision Exemption shall show the date of the survey, north arrow, and the written and graphic scale. The drawing date and any revision dates shall be shown on the cover sheet. The minimum scale of the drawing shall be one (1) inch to one hundred (100) feet. Enough sheets shall be used to accomplish this end. Acceptable larger scales are one (1) inch to twenty (20) feet, thirty (30) feet, forty (40) feet, fifty (50) feet and sixty (60) feet.
		Vicinity Map (scale of 1" = 2000' preferred) showing the Subdivision Exemption in relation to section lines and existing or proposed streets within one mile.
		The Surveyor's Certificate of Survey.
		The Board of County Commissioners Approval Block.
		An accurate and complete Monumented Land Survey pursuant to paragraph thirteen (13) of Section 38-51-102 of the Colorado Revised Statutes, shall be made of the land to be included in the Subdivision Exemption. A traverse of boundaries when computed from field measurements on the ground must have a minimum unadjusted ratio of closure of one (1) part in fifteen thousand (15,000).
		<p>Legal Description of the land included in the Subdivision Exemption. The format shall be:</p> <p>A parcel of land in the 1/4 of Section __, Township __ South, Range __ West of the Sixth Principal Meridian, County of Arapahoe, State of Colorado more particularly described as follows:</p> <p>The following description shall be by metes and bounds, incorporating a complete traverse and the accuracy standards as described in 1004.06 above. The area to the nearest one hundredth of an acre (.01) more or less shall be included.</p>
		The Point of Beginning of the Subdivision Exemption shall be tied (distance and bearing) to two adjacent section or quarter section corners of the Public Land Survey System. The monument found/set at the section or quarter section corners must be described on the Exhibit.

		A Basis of Bearing statement in a format acceptable to the State Board of Registration for Professional Engineers and Professional Land Surveyors shall be included on the Exhibit. The line being referenced shall be shown on the exhibit and the survey of the Subdivision Exemption shall be tied to the line being used for the Basis of Bearing.
		The Exhibit shall show complete survey and mathematical information, including curve data, and other data necessary to locate all monuments and locate and retrace any interior parcel lines. Distance and bearings shall be used.
		The boundary of the Subdivision Exemption shall be delineated with a heavy solid line.
		The Exhibit shall include all appropriate notes and signature blocks as approved by the County Attorney and found in the Arapahoe County Land Development Code.
		The topography of the site at 2' intervals shall be shown.
		Ownership, zoning and use of all adjacent parcels shall be shown.
		Significant features including, but not limited to, existing structures, utility lines, natural and artificial drainageways, ditches, lakes, vegetative groundcover, rock outcroppings, geologic features and hazards, dams, reservoirs, mines, fence lines, driveways, easements, well sites, septic systems and leach fields shall be shown.

I _____ state that the above submittal requirements have been provided in completion of the requirements for submission as required by Arapahoe County, and that all documents provided have been submitted in accordance with the requirements and guidelines of Arapahoe County Government.

I also understand that submitting erroneous information or an incomplete submittal may delay the processing of my application.

Signature

Date